



## January 2025 Exam Schedule

		Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
Friday, January 17	8:25 AM	Regular Schedule Day 2				
	12:25 PM			English 10	Religion 11	Religion 12
Monday, January 20	8:25 AM	Day 1 A & B		Literacy 10		AP Computer Science
	12:25 PM	Day 1 C & D		Literacy 10	Chemistry 11 Life Science 11	Law 12
Tuesday, January 21	8:25 AM			Foundations of Math & PreCalc 10 Workplace Math 10	PreCalc 11 Foundations of Math 11	PreCalc 12 Foundations of Math 12
	12:25 PM	Religion 8	Socials 9			History 12 Comp Cultures Physical Geo Literature 12
Wednesday, January 22	8:25 AM	Math 8 Enriched Math 8/9	Math 9	Literacy 10	Honours Eng 11	Anatomy 12 Physics 12
	12:25 PM				Marketing 11	Psychology 12 Honours Eng 12
Thursday, January 23	8:25 AM		Career Ed Workshop		Physics 11	Chemistry 12 Philosophy 12
	12:25 PM			Science 10		
Friday, January 24	8:25 AM	Science Fair	Science 9			Calculus AP Calculus
	12:25 PM	Science Fair				Political Studies

**AM EXAMS:** Students must be in the gym for morning exams at 8:25am

**PM EXAMS:** Students must be in the gym for afternoon exams at 12:25pm

## PROCEDURES FOR EXAMINATIONS

1. All examinations will be written in the gymnasium. Provincial assessments (i.e. Literacy 10) will be written electronically in the computer lab.
2. All students will report directly to the gym foyer for attendance. Once attendance is taken students writing in the LRC area will be directed to go to that area.
3. Morning session will assemble at 8:30 and afternoon session will assemble at 12:30. Students should arrive with enough time to meet prepared to write their exams.
4. Students are to maintain silence on entering the gym. If students are not compliant, they will be instructed to leave the gym.
5. When all students are seated, the teacher in charge will begin the exam with a prayer and inform students on the length of their exam as well as any special instructions.
6. The teacher in charge will give a warning as the exam is drawing to an end and then instruct students to stop writing at which time all students must put down their writing instruments and bring their exam to the collection table.
7. Cell phones and smart watches are not allowed in the exam room.

## RESPONSIBILITIES OF THE STUDENT

1. You are at school by 8:25 am, in the morning and 12:25 pm in the afternoon.
2. You bring with you the required materials that you will need to complete an exam, i.e. pens, erasers, ruler, calculator, pencils etc. These materials must be in a see-through plastic bag.
3. You report to the assigned area for attendance when called. **Only school sweaters will be permitted in the gym** but are optional.
4. You maintain absolute silence in the foyer and the gym.
5. You do not attempt to communicate with any other person during an exam.
6. You do not cast suspicion on yourself during an exam.
7. Students seen with a cell phone in an exam room will be sent out and may receive a zero for the exam being written.
8. Any breach of these responsibilities could result in a zero for the exam you are writing. There will be no appeal once a decision has been made.
9. You hand in all sheets of your answers according to the directions given.
10. If your exams are finished for the day, you must leave the school immediately.
11. Any student in the foyer or halls disturbing the exam will be sent back in to the exam room for the exam period. Any student loitering in the foyer or halls will be sent back to the exam room (gym) until all students are finished writing.
12. **ABSENCES:** Only in an extreme emergency will a student be allowed to write a missed exam. i.e.
  - a) **Illness** - must be accompanied by a Doctor's note
  - b) **Major Family Trauma** - Parents must contact the school in either of the above, the school must be contacted before the exam is written. Rescheduling of exams will be at the discretion of the Administration, however; the student must report to the school office immediately upon their return to determine if and when they can write the exam.